

TOWN OF DELTA
BAYFIELD COUNTY, WISCONSIN
TOWN HALL RENTAL AND USAGE AGREEMENT

This agreement entered into between _____ (herein called the First Party) and the Town of Delta for the rental and/or usage of the Delta Town Hall on the date of _____ shall constitute a firm commitment on the part of the First Party to comply with the following rules and regulations:

- 1) The First Party shall be responsible for making sure that no alcoholic or fermented malt beverages are stored or consumed in or on Town Hall property.
- 2) The First Party shall be responsible for all Town Hall furniture, fixtures, and equipment. They shall also return the thermostat to the degree setpoint that it was at when they entered the Town Hall, upon their departure
- 3) The First Party shall provide garbage bags to accommodate the removal of all generated garbage.
- 4) The First Party, within 24 hours, shall be responsible for:
 - a) Removing all generated garbage.
 - b) Sweeping and mopping all floors.
 - c) Returning all tables and chairs to their original arrangements.
 - d) Removing all items stored in the refrigerators and freezers
- 5) Ensuring all doors and windows are closed and locked when leaving premises.
- 6) Returning key to Town Clerk

The First Party agrees to pay a \$40.00 per day rental fee, to be retained by the Town of Delta, and a \$100.00 deposit to be returned to the First Party after passing inspection.

The First Party should also understand that the cost of repairing or replacing damaged furniture, fixtures, and/or equipment is the sole responsibility of the First Party and should the deposit not be sufficient to cover said costs, the First Party shall pay the balance upon receipt of an itemized accounting from the Town of Delta. The First Party further understands and agrees that if the deposit is forfeited because of insufficient cleaning, and additional costs are incurred by the Town of Delta, the First Party shall pay an additional costs upon receipt of an itemized accounting from the Town of Delta.

The Delta Church, Homemakers and Governmental agencies use of the Town Hall shall be exempt from all fees and deposits, but will comply with all rules and regulations contained herein.

I, the undersigned, do hereby understand the aforementioned rules and regulations, and do hereby agree to comply with same.

Town of Delta _____ Date _____

First Party _____ Date _____